Access the Mercy portal via <u>www.mercyoptions.net</u> and click on the Providers tab.



Access the various functions

Click on the link in blue 'New User? Click here for New Provider Registration'

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	Be aware that your password is private information that allows acc	ess to your account. It should not t	be easy to guess.						
Full Service Customer Care	New User? Click here for New Provider Registration								
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by clicking on a selection to the right	(*) indicates required fields.	-							
after logging in.		*User ID							
To continue,		*Password							
Send us an email or		Fo	rgot password?						
call 877-875-7700		Log In	Clear						
User ID									
Password	Area where Clients may append text to eHealthsuite login pages								
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Enter the Tax ID number of the entity for which you are registering and click Continue.



Enter the legal name of the entity associated with the Tax ID number for which you are registering. If you are unsure of how the name is displayed in our system, please call for assistance with this step 877.875.0085.

Then enter a valid email address for this account log-in. This email address will receive a validation email.

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Mercy	To register for access to the Online Provider Portal, please complete and submit the information below.			New Provider Registration
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To continue, please log in.	Enter your zip code, e-mail address, and press Continue.			
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Accept the Terms and Conditions of Access and click Continue.



Area where Clients may append text to eHealthsuite registration pages

Enter a User ID (up to 15 characters), enter your password (must contain at least one upper case, one number and one symbol), enter your security question and answer then click Save.

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	Be aware that your password is private information that allows access to your account. It sh	ould not be easy to guess.										
Full Service Customer Care Quickly access the information you need by clicking on a selection to the right after logging in.	Both User ID and password can contain letters and numbers and the length must be from 3 to The security question is a question you will be asked if you forget your password or need to identity before your password can be reset.	o 15 characters. change it. Common security qu	estions might inc	lude "What is your mother	r's maiden name?	?" or "What was the	make and model o	of your first car?'	' Your ans	wer will '	verify yo	our
To continue, please log in.	(*) indicates required fields.											
Send us an email or	*User ID											
call 877-875-7700	*Password											
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You will receive a welcome email and an email with an authentication code after you register for the first time. Thereafter, you will receive an email with an authentication code each time you log in. Enter the code you receive via email and click Submit.

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Full Service Customer Care Quickly access the information you need by clicking on a selection to the right after longing in	Please enter the authentication code that was sent to your email address Please note that if you click the 'Log In' button multiple times, you may receive the message "Authentication Code entered is incorrect," try enter (*) indicates required fields.	is. If you can't locate the email, please check your spam folder. receive multiple emails with different authentication codes. In addition, the ring codes from other emails received after you login.	last email received ma	ay not be the last authentication code generate	ed. If you enter the code from th	e last email	and
To continue,		*Authentication Code					
please log in.		Submit	Clear				
Send us an email or call 877-875-7700							
User ID	Area where Clients may append text to eHealthsuite multiFactor page						
Password Log In							
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RAM Technologies, Inc. Version 4.11.00 Once you have successfully entered your authentication code you complete registration and can click Continue.



You can select 'Member Eligibility' to view a member's status, group number and ID number.



Enter the member's ID, last name or SSN.

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You also have the ability to search for a claim. Enter your patient control number, the claim number or the check number. Please note some claim and check numbers require leading zeros.

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Clealthsuite Your Acce	ss to e-Health Services			
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Provider	To search for claims, please enter a Member Number, Patient Control Number, Claim Reference Number, Date of Service Patient Control Number	e, or Check Number. Date of Service can also be used in con	bination with Member Number.	
Trovider	Claim Reference Number			
Account Maintenance	Check Number			
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