



# **Quick Reference Guide**

MO.AmHealthPlans.com January 1, 2022 – December 31, 2022



## **Quick Reference Guide**

American Health Advantage of Missouri is a Health Maintenance Organization (HMO) contracted with Medicare and offers Institutional Special Needs Plans specifically designed for eligible Medicare beneficiaries living in one of our participating long-term care nursing homes or assisted living facilities or individuals living in the community that require an institutional level of care. In addition to providing all standard benefits offered by traditional Medicare, we include Part D pharmacy benefits, supplemental benefits not covered by traditional Medicare, and extensive clinical care management to ensure every member receives the services necessary to achieve their short- and long-term care goals. Our plan is contracted with TruHealth Advanced Practice Providers and RN case managers who, along with our clinical pharmacists, work with the member's primary care physician to address each member's full range of medical, functional, and behavioral health care needs in a coordinated and member-centric manner.

The plans offered through American Health Advantage of Missouri are:

- American Health Advantage of Missouri (HMO-ISNP) for Medicare Beneficiaries that reside in contracted nursing homes in the plan service area
- American Heath Advantage of Missouri Choice (HMO-ISNP) for Medicare
  Beneficiaries that live at home or in an assisted living facility (ALF) and the Beneficiary
  has been certified to need the type of care usually provided in a nursing home.
- American Heath Advantage of Missouri Premier (HMO-ISNP) for Medicare Beneficiaries that live at home or in an assisted living facility (ALF) and the Beneficiary has been certified to need the type of care usually provided in a nursing home.

## **Table of contents**

Contact Information and Phone Numbers	2
Member Identification	3
Benefits, including Supplemental Benefits	5
Services Requiring Prior Authorization	6
Sample Prior Authorization Form	7
Claims Submission Information	8
Claims Reconsideration/Dispute Resolution	9
Frequently Asked Questions	11
Fraud, Waste or Abuse	14

Please visit our website at MO.AmHealthPlans.com and click on the Providers and Partners page. Here you will find the full provider manual, provider forms, resources, provider training materials and other important information.

## Important plan contact information

Provider help desk: General provider contract questions, claims	844-228-7934
status/payment questions, general plan information	(option 4)
Customer service: Verify member's benefits / coverage, general benefits	844-228-7934
questions	(option 3)
Utilization management: Authorizations for medical services, and	844-228-7934
continued stay reviews / updates	(option 3)
Website	MO.AmHealthPlans.com

## Other important contact information

TruHealth Advanced Practice Provider / RN Case Manager: Share	844-228-7934
clinical information, request clinical assistance	(option 1)
	Fax: 866-381-0792
<b>ELIXIR PHARMACY Technical Help Desk:</b> General questions related to Part D drugs. Inquiries may pertain to operational areas related to Part D coverage such as benefit coverage, prior authorization, claims processing, claims submission, and claims payment.	833-661-1990

#### \*TTY/TDD: 711

American Health Advantage of Missouri provides for interpretation services to our providers who provide health services to our members with limited English proficiency and diverse cultural and ethnic backgrounds. If you require the services of a professional interpreter when dealing with one of our American Health Advantage of Missouri members call the provider help desk at 844-228-7934.

Hours of operation are 8:00 a.m. – 8:00 p.m., seven days a week (except Thanksgiving and Christmas) from October 1 through March 31; and Monday to Friday (except holidays) from April 1 through September 30.

## Claims processing

Electronic claims (preferred)	Clearinghouse: Claimsnet / SSI	EDI billing number: MMS01
Mailing address (paper claims)	P.O. Box 93780 Lubbock, TX 7	9493
TIMELY FILING REQUIREMEN	T: for initial and corrected clain	ns, please refer to your provider
agreement. See additional claims	s filing information on the following	g pages.

## Identification of American Health Advantage of Missouri Members

American Health Advantage of Missouri members are issued a member identification card, a sample of which is below. Members have been asked to bring their ID card at each visit, but many may present for care with a copy of their Nursing Home Medical Record Face Sheet. This may be your primary means of identification rather than the ID card. Please see example copies of the Face Sheet on the next page; these will vary in information and format based on the facility, but all will have a section that identifies the primary payor as American Health Advantage of Missouri. Most of our members in Skilled Nursing Facilities have Medicaid as the secondary payor, so you may find the member's Medicaid number on the Face Sheet as well; if not, please contact the Skilled Nursing facility. Our American Health Advantage Choice members may likely have Medicaid as secondary payor as well, while those enrolled in the Premier plan are usually not low-income and will not have Medicaid as secondary.

### Sample Member ID Cards







#### **ENROLLEE INFORMATION**

Member Services: 1-844-228-7934 (TTY/TDD: 711) 8 AM to 8 PM 7 days/week, Oct 1st through Mar 31st Monday to Friday, Apr 1st through Sep 30st

#### IMPORTANT PROVIDER INFORMATION

mo.amhealthplans.com

Provider Services: 1-844-228-7934 Pharmacists: 833-861-1990
Contracted and non-contracted providers may send claims to:

Medical: American Health Advantage of MO P.O. Box 93780 Lubbock, TX 79493 EDI# MMS01

Pharmacy: Elixir 8935 Darrow Rd., P. O. Box. 1208 Twinsburg, OH 44087

#### **ENROLLEE INFORMATION**

Member Services: 1-844-228-7934 (TTY/TDD: 711) 8 AM to 8 PM 7 days/week, Oct 1st through Mar 31st Monday to Friday, Apr 1st through Sep 30sh

#### IMPORTANT PROVIDER INFORMATION

mo.amhealthplans.com

Provider Services: 1-844-228-7934 Pharmacists: 833-861-1990
Contracted and non-contracted providers may send claims to:

Medical: American Health Advantage of MO Premier P.O. Box 93780 Lubbock, TX 79493 EDI# MMS01

Pharmacy: ge of MO Elixir 8935 Darrow Rd., P. O. Box. 1208 Twinsburg, OH 44087

#### **ENROLLEE INFORMATION**

Member Services: 1-844-228-7934 (TTY/TDD: 711) 8 AM to 8 PM 7 days/week, Oct 1<sup>st</sup> through Mar 31<sup>st</sup> Monday to Friday, Apr 1<sup>st</sup> through Sep 30<sup>th</sup>

#### IMPORTANT PROVIDER INFORMATION

mo.amhealthplans.com
Provider Services: 1-844-228-7934 Pharmacists: 833-661-1990
Contracted and non-contracted providers may send claims to:

Medical: American Health Advantage of MO Choice P.O. Box 93780 Lubbock, TX 79493 EDI# MMS01

Pharmacy:
Elixir
8935 Darrow Rd., P. O. Box. 1208
Twinsburg, OH 44087

3

## **Identification of American Health Advantage of Missouri Members**

You can also identify an American Health Advantage of Missouri member when they come into your office or facility by reviewing a copy of their Skilled Nursing Facility Face Sheet (for those who reside in a Skilled Nursing Facility). Information and format of the Face Sheets will vary by facility; below please see example formats.

## Sample face sheet (1)

Run Date/Time: 1/1/2021 3:04:44 PM		PATIENT ID: 123456		Admission ID: MNC 12345		Enterprise ID: None	
PATIENT NAME:		Preferred Name		U.S. Citizen		Martial Status	
Doe, Jane A.				Υ		Widowed	
Phone #	SSN	Occupation (current or former)	Education Level	Military Service	Age	Birthdate	Email
731-555-1212	000-00-0000				81	3/6/1937	
	•	Primary Residence					
Address	Address City, State, Zip County						
123 ABC Road	123 ABC Road		Somewhere, TN 55512		Benton		
Admit From	Admit Date/Time		Discharge Date	Org Location			
XYZ Hospital	2/2/2021			B/106/100 Hall/Sta			
	8:00:00 PM						
Medicaid No.	Medicare A No.	Medicare B No.	Other Insurance				
ZECM55555555	None	T03001234	RUGs Pending - RUG F	Pend/NA/NA; Private Pa	y- Pvt Pay/N	IA/NA; Priva	te
			Pay - Pat Liab/NA/NA;	Medicaid of TN - MCD?	123456789	12/NA;	
			American Health Adv	A - American Health Adv	v/T0300123	4/NA	

#### ADMISSION RECORD

## Sample face sheet (2)

			RESDIE	NT INFORMATION		
Resident Name	Preferred Name	Unit	Room/Bed	Admission Date	Init.Adm.Date	Orig. Adm.Date
DOE, JOHN B.				5/19/2021	4/23/2021	4/23/2021
l l	Previous address	Previo	ous phone		Legal Mail	ing Address
555 Wind Breeze Street, N	Memphis TN 38116	901-	555-5656		Same as Pre	vious Address
Sex	Birthdate	Age	Martial Status	Religion	Race	Occupation(s)
М	5/14/1940	80	Widowed	Non Denominational	Black or African American	mechanic
	Admitted From		Admission Lo	ocation	Birth Place	Citizenship
A	cute care hospital		Baptist E	ast		U.S.
1	TN MCO Number		Medicare (	HIC) #	Medicare Beneficiary ID	
	123456789				1Y23YJ4GR!	56
	Social Security #		Insuranc	e 2	Insurance	
	123-45-6789				American Health A	dvantage
	Policy #		Insurance Po	licy # 2		
	T03009876					
			PAYE	R INFORMATION		
Primary Payer	AMERICAN HEALTH ADVANTAGE OF TN	Member ID #	T03009876	Group #	null	Ins Company
Second Payer	Medicaid	Medicaid #	TD987543210		· · · · · · · · · · · · · · · · · · ·	
Third Payer		Policy #		Group #		Ins. Company
Fourth Payer		Medicaid #		Group #		Ins. Company

## Supplemental benefits offered in 2022

In addition to providing all standard benefits offered by traditional Medicare, American Health Advantage of Missouri plans include Part D pharmacy benefits and the following supplemental benefits not covered by traditional Medicare.

**Routine podiatry visits:** Network Podiatrist provides services in office or nursing home setting; services include routine foot care, nail trimming and nail debridement. American Health Advantage of Missouri plan covers up to six (6) visits per benefit year; Choice and Premier plans cover up to four (4) visits per benefit year.

**Vision benefits:** Through Network Vision Providers, one routine eye exam annually; American Health Advantage of Missouri offers an allowance for eyewear (contact lenses, eyeglasses lenses and frames) up to \$225 per benefit year for all plans. The Choice and Premier plans are administered through Nations Benefits at 877-212-0358 via a debit card issued to the member.

In home / out of home support services: Ordered by PCP or Plan Care Team for companion to assist member with medical appointments outside of the facility or home or assist with ADL's, comfort and/or supervision in facility/home. The American Health Advantage of Missouri plan covers up to forty-eight (48) hours per member per benefit year in support service. The Choice and Premier plans cover up to forty (40) hours per member per benefit year.

**Hearing – testing and aids:** Annual hearing evaluation; one screening per year for hearing aid fitting/evaluation administered through Nations Hearing at 954-939-3275. Includes two (2) hearing aids, up to \$500 allowance per benefit year per ear. All American Health Advantage of Missouri plans offer this coverage.

**Routine transportation:** Routine, non-emergent transportation services by facility-owned van/medical transport to any health-related location. American Health Advantage of Missouri covers up to twenty (20) one-way trips per benefit year per member. Routine transportation is NOT COVERED under the American Health Advantage of Missouri Choice and Premier plans.

**Over-the-counter (OTC) supplies:** American Health Advantage Choice and Premier plans ONLY. Medicare-approved OTC health and wellness products, with allowance up to \$245 per calendar quarter for Choice plan members and \$215 for Premier plan members. Administered through Nations OTC at 877-212-0358. Items ordered online, via phone or catalog.

**Specialty supplemental benefits for the chronically ill:** American Health Advantage Premier plan ONLY. Qualified members referred to this food/produce program by PCP or Plan Care Team for easy access to healthy food and produce at network retail locations; up to \$60 per month, via debit card. Administered by Nations Benefits at 877-212-0358.

## 2022 Prior Authorization List

Prior Authorization is required for the following covered services (by service level).

Services must be provided according to the Medicare Coverage Guidelines and limitations and are subject to review. All medical care, services, supplies and equipment must be medically necessary.

- Ambulance Services Medicare covered non-emergency ambulance transportation services (NOTE: No authorization is needed for non-emergency transport from hospital-to-nursing home or nursing home-to-hospital)
- Cardiac Rehabilitation and Intensive Cardiac Rehabilitation
- **Diabetic Supplies** with billed charges in excess of \$250
- Diagnostic Radiological Services High tech radiology services including but not limited to MRI, MRA, PET, CTA, CT Scans, and SPECT.
   (NOTE: No authorization required for outpatient x-rays)
- DME, Prosthetics, and Orthotics with billed charges in excess of \$250
- Genetic Testing
- Home Health Care
- **Inpatient Care** including but not limited to Inpatient Acute, Psychiatric, Behavioral Health, etc.
- Medicare Part B Chemotherapy Drugs with billed charges in excess of \$250
- Other Medicare Part B Drugs covered drugs with billed charges in excess of \$250
- Out-of-Network Providers / Services including but not limited to: physicians; cardiac rehab, intensive cardiac rehab; DME, prosthetics, orthotics suppliers; diagnostic tests/procedures; genetic testing; non-emergent ambulance transport; therapeutic radiological services; ambulatory surgery centers; inpatient and outpatient hospital and outpatient hospital observation; home healthcare; outpatient physical, speech / language, occupational therapy; skilled nursing facility care, etc.
- Outpatient Hospital and Ambulatory Services
- Outpatient Hospital Observation
- Partial Hospitalization
- Skilled Nursing Facility Medicare-required three midnight stay is waived
- Therapy Services Physical, speech / language, occupational therapies

#### NO AUTHORIZATION IS REQUIRED FOR:

- Medically necessary emergent services
- Urgently needed care
- Dialysis services

## **Request for Authorization of Services**

(Form available at MO.AmHealthPlans.com on Providers and Partners page)

	ICES BY PAR	TICIPATING PRO	RED FOR SERVICES OVIDERS. Payment ed in the Evidence	only for the medi			
	Member Name	)		DOB	Meml	oer ID	
	Nursing Facility						
	Requesting Pr	rovider / Type			NPI/TIN	l:	
	Phone #:						
_	Primary Diagn	osis					
ES			I to Auth. Request				
Ö							
8	Servicing Prov	vider/Facility:					
O	Servicing Provi	der Phone#:		Servicing	g Provider Fax#:		
<b>AUTHORIZATION REQUEST</b>			with request. NOTE: A suit in a delay in receive			ecessary clinic	al required to make a
SR	☐ Inpatient Ac	dmit 🗆 Observa	tion   Behavioral	Health Admit	SNF (post hospital	discharge)	☐ SIP (Skill in Place)
Ĭ	Sta	art Date for service ch	ecked above		(this field must be	e completed)	
Ā	□ DME	□ N B-#-	nt. Non nontribution	N		Non month do a	Varia Discontinuo Office Mark
		e(s)/Quantities:	nt - Non-participating P	=	Scheduled I		ting Physician Office Visit
			e (List Test or Procedure				<del></del> -
	Procedure Cod	=			Scheduled	Date for Service	es
	_						
	REQUEST FO	R PART B THERAPY	or HOME HEALTH SEI	RVICES (attach care	plan, initial evalua	tion, and most	recent therapy notes)
ပ	REQUEST FOI Request is for				plan, initial evalua	tion, and most	recent therapy notes)
H	Request is for		□ Additional vi	sits		soc	
Y / HHC	Request is for	☐Initial Visits	☐Additional vi	sits			
APY / HHC	Request is for	□Initial Visits	□ Additional vi	Procedure C			
IERAPY / HHC	Request is for #Visit PT OT	□Initial Visits	□ Additional vi	Procedure C	ode(s)	soc	
THERAPY / HHC	Request is for #Visit PT OT	□Initial Visits	□ Additional vis	Procedure C	ode(s)	soc	
•	Request is for # Visit PT OT ST	□Initial Visits ts Requested	□ Additional vis	Procedure C	ode(s)	soc	Evaluation
' TO B □ Sta	Request is for #Visit PT OT ST HHA E COMPLETE	□ Initial Visits Its Requested  ED BY PERSON Ition: Authorization Re	□ Additional visting and the state of the s	Procedure C	ode(s)	soc	Evaluation
「OB Standays p	Request is for #Visit PT OT ST HHA E COMPLETE ndard Authorizate endited Authorizate sedited Authorizate	□ Initial Visits ts Requested  ED BY PERSON tion: Authorization Re elines. Our goal is 5-7	□ Additional vis	Procedure C  Procedure C  FINAL TION  Sted and including sup	porting medical reco	SOC	Evaluation
TO B  Star days p  Exp Member	Request is for #Visit PT OT ST HHA E COMPLETE ndard Authorizater the CMS guide edited Authorizer's life, or health	□ Initial Visits Its Requested  ED BY PERSON Ition: Authorization Re Illines. Our goal is 5-7 ation (Must Read and in serious jeopardy.	Frequency W W W W REQUESTING AUT squests (properly comple days. d Sign): By signing below	Procedure C  FHORIZATION  sted and including sup  w I certify that waiting	porting medical reco	soc	Evaluation  N/A  on)are completed within 14
TO B  Star days p  Exp Member	Request is for #Visit PT OT ST HHA  E COMPLETE Indard Authorizat ere the CMS gotte dedited Authorizat er's life, or health NTURE: of Person Comple	□ Initial Visits  Initial Vis	Additional vision Frequency  W  W  W  REQUESTING AUTORQUESTS (properly comple days. d Sign): By signing below	Procedure C  Procedure C  THORIZATION  Ited and including sup  W I certify that waiting	porting medical reco	rd documentation	Evaluation  N/A  N/A  Don)are completed within 14  The frame could place the
TO B  Star days p  Exp Memb	Request is for #Visit PT OT ST HHA  E COMPLETE ndard Authorizat ere the CMS gotte dedited Authorizat er's life, or health XTURE: of Person Comple	□ Initial Visits  Initial Vis	Additional vision Frequency  W  W  W  REQUESTING AUTOR STREET (properly comple days. d Sign): By signing below	Procedure C  Procedure C  THORIZATION  Ited and including sup  W I certify that waiting	porting medical reco	rd documentation	Evaluation  N/A  N/A  Don)are completed within 14  The frame could place the
TO B  Star days p  Exp Membo	Request is for #Visit PT OT ST HHA  E COMPLETE Indian Authorizate the CMS guited Authorizate seris life, or health ATURE: of Person Complete Receiving Authorizate seris life, or health	Initial Visits Initial Visits Its Requested  ED BY PERSON Ition: Authorization Retilines. Our goal is 5-7 ation (Must Read and in serious Jeopardy.  etting this Form (pleas tification will be faxe rization Notification F	Additional vision Frequency  W  W  W  REQUESTING AUTORQUESTS (properly comple days. d Sign): By signing below	Procedure C  THORIZATION ted and including sup w I certify that waiting	porting medical reco for a decision under Date Completed e following for noti	rd documentatic the standard tin	Evaluation  N/A  N/A  Don)are completed within 14  The frame could place the
TO B  Star days p  Exp Membo	Request is for #Visit PT OT ST HHA  E COMPLETE ndard Authorizat ere the CMS gotte dedited Authorizat er's life, or health XTURE: of Person Comple	□ Initial Visits  Initial Vis	Additional vision Frequency  W  W  W  REQUESTING AUTOR STREET (properly comple days. d Sign): By signing below	Procedure C  Procedure C  THORIZATION  Ited and including sup  w I certify that waiting  please complete th  Authorizatio  elligibility or payment	porting medical reco for a decision under Date Completed: e following for noti	rd documentation the standard time standard	Evaluation  N/A  N/A  on)are completed within 14  ne frame could place the  decision.

## Claims submission and claims processing

Electronic claims (preferred)	Clearinghouse: Claimsnet / SSI
Mailing address (paper claims)	P.O. Box 93780 Lubbock, TX 79493
TIMELY FILING REQUIREMENT	TS: for initial and corrected claims, please refer to your provider
agreement.	

If your clearinghouse says they do not show our Payor ID as able to transmit 837 (claims) or 835 (ERA) files please contact the Claimsnet / SSI Helpdesk at 1-800-356-0092 or HelpDesk Dallas@ssigroup.com.

## Important tips for claims submissions

NPI numbers should be entered as follows:

Individual Provider NPI goes in Box 24J on CMS1500

Group NPI goes in Box 33A on CMS 1500

Attending Physician NPI goes in box 76 on UB04

Operating Physician NPI goes in box 77 on UB04

- Place all associated authorization numbers in Box 23 of the CMS1500 or Box 63 of the UB04
- For electronic submission, which is the preferred method, please use the following field locations for authorization numbers: CMS1500: 837p: Loop 2300, 2-180-REF02 (G1) UB04: 837i: Loop 2300, REF02
- Do not include multiple Place of Service codes on an individual claim; submit separate claims for each Place of Service. Claims submitted with multiple Place of Service Codes may be denied.

Please continue reading to view the Claims Reconsideration and Claims Dispute Resolution.

## **Participating Provider Reconsiderations and Claim Dispute Resolution**

A participating provider may file a request for reconsideration of an American Health Advantage of Missouri claim determination if the participating provider disagrees with the American Health Advantage of Missouri claim determination. Such request must be submitted within 180 calendar days from the date of the initial Explanation of Payment (EOP).

To request a claims review / reconsideration, the participating provider must complete the Request for Reconsideration of a Claim Determination form and mail the completed form including required supporting documents to:

American Health Advantage of Missouri Attn: Claims Dispute 201 Jordan Road, Suite 200 Franklin, TN 37067

Fax: 844-280-5360

## Request for reconsideration of a claim determination form

(Form available at MO.AmHealthPlans.com on Providers and Partners page).

<ul> <li>Be specific when complet</li> <li>Provide additional inform</li> </ul>	w form. Fields with an asterisk (*) are required. ting the DESCRIPTION OF DISPUTE and EXPECTED OUTCOME. tation to support the description of the dispute. Mail the ith any required supporting documentation to:
	<plan name=""></plan>
20:	1 Jordan Road, Suite 200
т	Franklin, TN 37067 foll-Free: 1-xxx-xxx-xxxx
	r Fax to 1-844-280-5360
*Provider NPI:	*Provider Tax ID:
*Provider Name:	Contracted: ☐ Yes ☐ No
*Provider Address:	
Provider Type:	
□ SNF □ Hosp	pital
☐ Ambulance ☐ DME	<u> </u>
☐ Rehab ☐ Othe	er(Please specify):
CLAIM INFORMATION:   Single	☐ Multiple (please provide listing)
Number of Claims:	
*Patient Name:	
*Health Plan ID Number:	Claim Number:
*Date of Service:	Original Claim Amount Billed:
DISPUTE TYPE:	
☐ Claim Denial	
☐ Disputing Request for Reimbursen	ment of Overpayment
$\square$ Disputing Underpayment of Claim	Paid
☐ Other:	
*DESCRIPTION OF DISPUTE:	
EXPECTED OUTCOME:	
Contact Name:	Title:
Signature:	Date:
Phone#:	Fax #:
Honen.	T UX II.
☐ Mark here if additional information is	attached (please do not stanle)
	enial date to file appeal for post service claims.
	of Explanation of Payment (EOP) to file a dispute resolution request.

## **Frequently Asked Questions**

## Claims payment and submission

## Who do I call if I have a question regarding a claim denial?

The Customer Services Department is available to assist with denial questions about claims. The number is 844-228-7934. You may also contact your local Provider Relations Representative for assistance.

## What fee schedule does American Health Advantage of Missouri use to pay providers?

American Health Advantage of Missouri is a product of American Health Plans, Inc. (AHP), a Medicare Advantage organization that holds a Medicare contract to provide these services in several states. AHP uses the current Medicare fee schedule for the state where the services are rendered.

### Does American Health Advantage of Missouri submit payment electronically?

American Health Advantage of Missouri uses an electronic payment process through V-Pay utilizing VCard, a virtual card available through the MasterCard network. Providers already enrolled in the V-Pay program will have payments made to them according to their current payment settings – electronically or paper checks. Any changes can be made by calling V-Pay directly at 888-920-0582.

## Does American Health Advantage of Missouri automatically cross-over claims to State Medicaid for coordination of benefits?

At this time, there is not automatic cross-over. Providers will need to submit claims directly to State Medicaid along with the American Health Advantage of Missouri Explanation of Payment for payment.

## What should I do if I bill Medicare, the claim is denied, and I find out the member had American Health Advantage of Missouri at the time of service, but timely filing has passed?

If you have not filed your claim to American Health Advantage of Missouri, please do so. In order for the claim to be considered for payment, it must be filed to American Health Advantage of Missouri within 180 days of the date of the Medicare EOP (Explanation of Payment). Upon receipt and processing by American Health Advantage of Missouri, you will receive a timely filing denial for the claim. At that point, you may submit a Provider Dispute Resolution form along with supporting documentation as evidence that (1) your initial verification showed that the member had Medicare and (2) that the initial claim was sent to Medicare according to the timely filing requirements of your American Health Advantage of Missouri provider agreement. Along with your Dispute Resolution Request, please submit a copy of the Medicare Explanation of Payment (EOP) for purposes of determining that the claim was initially filed to Medicare within this timely filing requirement. If that is the case, your claim will be adjudicated for payment according to the member's coverage and benefits. If not, the Resolution Request and claim will be denied due to this contractual provision.

#### In what fields on the claim form should the NPI numbers be entered?

- The individual provider's NPI number goes in Box 24J on the CMS 1500
- The group NPI number goes in Box 33A on the CMS 1500
- The attending physician's NPI number goes in Box 76 on the UB-04
- The operating physician's NPI number goes in Box 77 on the UB-04

### Coverage and benefits

### Can a medical provider dispense DME items?

If a medical provider is a licensed DME supplier and is contracted with American Health Advantage of Missouri to supply DME, the provider may dispense DME items. Please see Prior Authorization DME requirements in the Quick Reference Guide. In addition, Prior Authorization is required for All DME items with billed charges greater than \$250. Submit your authorization request to the fax number indicated on the prior authorization form.

## Is there an annual limit for Physical Therapy, Occupational Therapy or Speech Therapy like Medicare?

American Health Advantage of Missouri does not have an annual limit for Physical Therapy, Occupational Therapy or Speech Therapy. Benefits are based on medical necessity and Prior Authorization is required. Submit your authorization request to the fax number indicated on the prior authorization form.

## How does American Health Advantage of Missouri determine if non-emergency ambulance transportation is covered?

American Health Advantage of Missouri uses Medicare guidelines to determine if a nonemergency ambulance transport meets medical necessity. All non-emergent ambulance transports require prior authorization. Submit your authorization request to the fax number indicated on the prior authorization form.

## Credentialing

#### How often are participating providers required to be re-credentialed?

Participating providers are required to be re-credentialed every three years.

### How will I know when my new provider has been credentialed?

The credentialing process includes final approval from the Medical Advisory Committee (MAC). Upon completion of the process, a letter is sent advising the provider of his/her acceptance into the network.

## Member billing

## Can I bill the patient if my payment from American Health Advantage of Missouri was not what I anticipated?

The member should not be billed any more than the copay, coinsurance or deductible. Please note that copays, coinsurance and deductible amounts for dual eligible members should be billed to the appropriate state Medicaid program. If you believe the payment is inconsistent with the current Medicare fee schedule or the denial reason is incorrect, please submit a Claims Reconsideration Request with the appropriate documentation to support your belief. You may also contact your local Provider Relations Representative for further assistance.

## Fraud, waste or abuse

American Health Advantage of Missouri encourages participating providers to implement processes to detect and prevent fraudulent activities from our members and Medicare beneficiaries. Your diligence protects your reputation and revenue, as well as taxpayer's money. Contact American Health Advantage of Missouri Compliance and Ethics Hotline, the U.S Office of the Inspector General or Medicare's customer service center if you know of something that may need investigating. You can even provide your report anonymously.

#### Contact information for fraud, waste or abuse:

## American Health Advantage of Missouri

Hotline: 1-866-205-2866

Email: Compliance@AmHealthPlans.com

### **U.S. Office of Inspector General**

Hotline: 1-800-447-8477 TTY: 1-800-377-4950

Website: oig.hhs.gov/report-fraud/index.asp

#### **Medicare Customer Service Center**

Hotline: 1-800-633-4227 TTY: 1-877-486-2048

Website: medicare.gov/forms-help-resources/help-fight-medicare-fraud/how-report-medicare-fraud

Hours: 24 hours a day / 7 days per week

#### Examples of beneficiary fraud, waste, or abuse

- Misrepresentation of status identity, eligibility, or medical condition to illegally receive a
  medical service, item, or prescription drug benefit.
- **Identity theft** uses another person's American Health Advantage of Missouri member identification card and/or Medicare card to obtain medical services, items, or prescription drugs.
- Doctor shopping Member or Medicare beneficiary consult several doctors to obtain multiple prescriptions for narcotic painkillers or other drugs.
- Improper coordination of benefits Member or Medicare beneficiary fails to disclose all
  insurance policies or leverages multiple policies to game the system and receive more
  benefits than allowed.
- **Prescription forging, altering or diversion** Member or Medicare beneficiary changes a prescription without the prescriber's approval to increase quantities or get additional refills.
- Resale of drugs on black market Member or Medicare beneficiary falsely obtain drugs for resale.



Toll-free: 1-844-228-7934 (TTY/TDD users call 711)
MO.AmHealthPlans.com